



# Healthcare Printer Overview

## Checklist

- Make a list of every printer in your facility/department and categorize them according to how often they are used. You'll be surprised at how often they're used!
- Create a maintenance log to keep track of what service is done how often.
- Set up a cleaning/inspection schedule for every printer – at least once a month.
- Review your supplies ( labels, printer cartridges, ribbon etc ) to ensure they're good quality – inferior consumables are probably the biggest cause of printer failure.
- For inkjet and laser – verify you are using genuine ink or toner that's approved by the manufacturer – the biggest source of failure and issues is with cheap "remanufactured" stuff. It's half the price and 3X the headache.
- Review your printer's settings. Heat setting/ print speed / darkness / Ink usage etc. You often find that by adjusting the settings you potentially could do 2 things.
  - Increase the efficiency of your printer and/or a better quality printed product
  - Extend the life of your printer, especially the printhead on DT/TT label printers

